

Career Development in the Curriculum Grant

2026–27 ASC Career Success Grants | Call for Proposals

Purpose

This grant supports faculty in **integrating career development into the curriculum** through the redesign of an existing course or the creation of a new career-focused course. Our goal is to help students connect their academic work to professional pathways by embedding:

- NACE Career Readiness Competencies
- Assignments or projects rooted in real-world examples
- Activities that highlight transferable skills
- Case studies and reflective practice

These curricular interventions help students build the skills, knowledge, and experiences needed to navigate life after college with confidence.

Graduate student focus:

Proposals for projects serving graduate students should consist of activities that explore or prepare students for careers beyond the professoriate.

Why Curricular Integration Matters

Students often see coursework and career as separate. By integrating career development into courses, faculty help to ensure that all students:

- See how disciplinary knowledge applies beyond the classroom
- Recognize the value of the career competencies developed by their coursework and major
- Gain exposure to real-world contexts earlier in their studies
- Graduate with stronger confidence in their transferable skills

By participating, faculty will have the opportunity to advance pedagogical innovation and contribute to a shared library of career-infused courses.

Contact: Addie Cheney (cheney.45@osu.edu)

Proposals due: February 6, 2026, 6 p.m. ET

Awards announced: March 6, 2026

Funds available: 2026–27 academic year

Submit application to Addie Cheney (cheney.45@osu.edu)

1. Funding Overview

Project Type	Max Award	Notes
Course Redesign	\$2,000	Substantially strengthen career elements in an existing course. Preference for courses required for most students in a major/program.
New Career-Focused Course	\$3,000	Create a new course that centers the major and prepares students for a variety of industries and professional roles. Preference for proposals co-developed with ASC Career Success; co-instruction support available for two undergraduate offerings at no cost.

Matching funds: Departments must contribute 20% of requested funds (e.g., \$400 for a \$2,000 request).

Compensation Note: Any additional pay is subject to ASC College and HR review and approval. Approval is not guaranteed; if not approved, funds must be reallocated to allowable costs.

2. Eligibility

- Faculty must hold a tenured, tenure-track, clinical/teaching/practice, or full-time instructor appointment in Arts and Sciences (Columbus campus)
- Before submitting, applicants should meet with the Director of Career Development (Addie Cheney, cheney.45@osu.edu) to discuss alignment between project goals and Career Success priorities, and to explore how Career Success resources or services could be incorporated into the project.
- All proposals must include at least 20% departmental or center match (e.g., \$400 for a \$2,000 request).
- For collaborative proposals, matching funds may be pooled across units
- All funds must be spent by May 1, 2027

3. Deliverables

Deliverable	Due Date
Mid-year check-in (brief email update)	January 30, 2026
Midpoint report	June 30, 2026
Final report (after course is first offered)	June 30, 2027
Share revised syllabus (in an internal repository)*	Upon course launch

Shared syllabus: To support a culture of shared learning and instructional innovation, awardees agree to submit the revised or new course syllabus to ASC Career Success. Syllabi will be stored in a secure, internal

repository accessible to OSU instructional staff. Materials will support inspiration, collaboration, and faculty development—not evaluation.

Syllabus language: Recipients must include a short Career Success statement in the target course syllabus (see Appendix for copy/paste template).

4. Proposal Instructions (3-page narrative max)

Include on page 1:

- Project title
- Faculty lead(s) and collaborators (name, department, email, phone, appointment type)
- Project type (course redesign or new course)
- Amount requested

Proposal Narrative:

1. **Intervention:** What course will you (re)design? What specific career components will you embed? Will you request support from Career Success (e.g., materials, co-teaching)?
2. **Audience:** Which majors/programs will be affected? Please specify whether the course is required, fulfills a requirement (e.g., one of two options), or is an elective. Estimate the number of students impacted.
3. **Offering Plan:** When will this course be offered? Who will teach it? How will the department ensure the career components remain when taught by others? How often will it be offered?
4. **Timeline:** Key milestones for course design, approval, and launch.

Attachments:

- Current syllabus (if redesigning an existing course)
- Detailed budget showing project costs and matching funds
- Letter of support from department chair (confirming matching funds, offering plan for course, and commitment to maintain course and its career components)

Submission:

Submit your complete application and all required attachments to Addie Cheney (cheney.45@osu.edu).

5. Review Criteria & Process

Required:

- Clear description of how the project integrates significant career development content
- Evidence of departmental commitment (course scheduling, matching funds)
- Feasible budget and timeline
- Appropriate use of university or college-supported resources (e.g., Handshake, GoinGlobal, Big Interview, Beyond the Professoriate, Ohio Union Activities Board, Barnett Center, Keenan Center)

Preferred/Priority:

- Collaboration between departments/centers
- Anticipated impact on 20+ students per offering
- Focus on high-priority students (i.e., first-generation, international, graduate students)
- Required course within a major/program
- First-time applicants building new connections with Career Success

Review Process:

Proposals will be reviewed by a committee of former Career Success faculty grantees, Career Success staff, as well as other ASC career development stakeholders. Reviewers will assess the proposal in relation to required and preferred criteria.

Future Participation

Faculty Leads may be invited to serve as proposal reviewers in future rounds of the ASC Career Success Grant program. We encourage past grantees to continue supporting this initiative by sharing insights and helping to strengthen our growing network of instructors integrating career readiness into their courses.

Appendix: Career Success Syllabus Statement

Career Success

The [Center for Career and Professional Success](#) (Career Success) supports all undergraduate and graduate students in the College of Arts and Sciences. More than resumes, ASC Career Success provides specialized guidance that centers your liberal arts education as a distinctive asset to deliver maximum versatility in today's job market. Our professional [Career Coaches](#) offer appointments for career exploration and planning; learning how to search for a job; review of resumes and cover letters; and practice interviews. Coaches can also help you apply for the [Career Accelerator Fund](#). Our team coordinates [fairs, expos, and employer information sessions](#) to help you connect with industry experts; our [Career Treks](#) and [Match Mentor](#) program offer the opportunity for deeper engagement with industries and OSU alumni.