

Internship Expenses & Income

The information that you provide below will be used by the CAF Award Committee to compare your level of financial need to other applicants. Keep notes as you are calculating your estimates because the award committee may ask you to explain how you determined a specific estimate. If an expense or income source is not applicable, leave the cell blank. **The award amounts will be in \$500 increments but will not exceed \$5,000 per recipient.** Any award \$2,500 and over will require the recipient to collect and turn-in their receipts at the end of their experience.

Detailed guidelines on what can and cannot be included in your worksheet are found at <https://artsandsciences.osu.edu/sites/default/files/asc-ccps-CareerAcceleratorFund-BudgetGuidelines-RevDec2019.pdf>.

There are 3 tabs in this Excel document. You are required to complete Tabs A & B to be considered for a CAF award. Completion of Tab C is optional.

Expenses Associated with Internship	Estimated Amount
Transportation to move to the location of the internship site (e.g., airfare, moving truck rental)	\$ 200.00
Other moving expenses (please provide details below) >	
Total Housing Costs (e.g., rent)	\$ 4,500.00
Total Food Costs (e.g., groceries, dining out)	\$ 700.00
Apparel (clothing that is required by the internship site)	\$ 200.00
Commuting Costs (daily travel to and from the internship site)	\$ 115.00
Other expenses (please provide details below) Utilities which include gas, water, internet, and electricity bill	
(1) Estimated Total Cost for the Internship	\$ 5,715.00

Income During Duration of Internship	Estimated Amount
Total wages (before taxes) provided by the internship site	
Total wages (before taxes) provided by other job sites, freelance work, etc.	\$ -
Other Income provided by the internship site (e.g., stipend, parking allowance, relocation allowance)	
Other awards received to support internship participation	\$ 4,500.00
Other income (please provide details below) >	
(2) Estimated Total Income During the Internship	\$ 4,500.00

As of 3/23/2023, I was awarded a \$4,500 scholarship from WAIP that will be applied to my statement of account to cover my housing cost for the summer

(1) Estimated Total Cost	\$ 5,715.00
(2) Estimated Total Income	\$ 4,500.00
(3) Financial Need	\$ 1,215.00